

Jill Carter

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Skills:

I thrive on collaboration and the creative process, enjoy problem solving and thinking outside the box, and excel at designing innovative solutions that can be implemented on time and within budget. I am an artist in a variety of mediums and am adept at communicating design concepts to clients and collaborators. My many years of design, technical direction, and production management make me very practiced and proficient at time and budget management for the creative process - from design concept through implementation.

Freelance Design:

Graphic Design, 1999 to present

- **Website Design:** Design and maintain business, non-profit and personal websites in HTML and CSS including creating online shopping carts, calendars and integration with POS systems for synchronized inventory and online purchasing. Designed and implemented HTML email newsletters.
- **Print Design:** Newsletters, postcards, posters, brochures, business cards, ads. Can design for 4 color press printing to hand silk screening.
- **Logo Design & Illustration:** Vector logos to hand drawn illustrations to combinations of all the above. Specialize in integrating hand drawings with computer graphics.

Motion Graphics & Projection Design, 1995 to present

Media and Projection design for a variety of concerts and theatrical productions. I can create stop motion animations, animate and composite still photos, or creatively layer historical footage. Can program complex real-time digital video events using multiple projectors and live video feeds. I am excellent at conceiving, shooting and editing promotional movies. I can create interactive video that responds to motion or sound.

Interior Design, 1999 to present

- **Restaurant & Retail:** Designed and remodeled several restaurants and retail spaces in Portland and Olympia including space planning, designing color elevations, lighting fixture procurement and installation, retail fixtures, custom internally lit artwork and custom internally lit bar tops. Notable projects, Swing Wine Bar in Olympia Washington and the Sipperie a coffee shop at the Yarn Garden, voted one of the top 10 new places to sip coffee by the Willamette Week, 2005.
- **Residential:** Confident in designing kitchen, bathroom and whole house remodels, including creating 3-D computer drawings, ground plans for permitting, working with contractors and sub contractors on budgets, time line and management of the project start to finish. Can work in tile and can do a variety of faux finishes.

Theatrical Scenic & Lighting Design, 1988 to present

Professional scenic design of more than 100 productions, ranging from full-scale proscenium ballet sets to post apocalyptic futuristic museum installations. Skills include: computer and hand drafting, 3D renderings, model building, construction drawings, color elevations, budget and time management projections. Lighting Design for more than 150 productions, ranging from rock & roll concerts to realistic dramas.

Employment:

Production Manager, Harlequin Productions, Olympia WA, 2004 -2011

Manage all technical aspects of mounting theatrical productions for small professional theater company, including contracting and hiring all designers and production staff, creating the production schedule and budget, ensuring that design and construction schedule is maintained and managing the production budget.

Technical Director for the Performing & Media Arts, The Evergreen State College,

Olympia WA, 1997 - 2004

Managed all technical aspects of the performing and media arts. Mounted an average of 32 productions a year, managed a staff of 25 and maintained the production budget. Implemented and taught training programs for performing arts students to become proficient in scenic, costume and lighting design, scenic artistry, mask making, costume sewing, carpentry, welding, lighting and rigging.

Additional Skills:

Expert in the following software:

Video: Final Cut Pro, DVD Studio Pro, Isadora
Graphic: Photoshop CS5, Illustrator CS3
Print: InDesign CS5, Word
Web: Dreamweaver, Wordpress, HTML & CSS
Budgeting: Excel, FileMaker Pro
Drafting: Canvas, SketchupPro, Maclux

- Drawing, painting, illustrating, drafting by hand or computer
- Scale model builder
- Accomplished scenic artist and faux finisher
- Contractor/construction liaison
- Digital and film photographer and videographer
- Theatrical rigger, and electrician
- Excellent cocktail mixologist

Education:

Bachelor's Degree in Theatrical Design, Painting, and Media. Evergreen State College, 1991.

Portfolio, complete résumé and references available upon request.